



## ROAD DEVELOPMENT AGENCY

### REQUEST FOR PROPOSALS

RFP No.: *RDA/CS/OIS/003/24*

**Great North Road (T2) Upgrade Project, Zambia:**

### **CONSULTANCY SERVICES FOR THE CONSTRUCTION SUPERVISION OF THE REHABILITATION OF 161.5KM OF THE GREAT NORTH ROAD (T2) - FROM MPIKA TO CHINSALI IN MUCHINGA PROVINCE OF ZAMBIA**

RFP Reference No.: *RFP No.:* RDA/CS/OIS/003/24

Loan No./Credit No./ Grant No.: Contract Number (FI N°) 84679; Operation Number (Serapis N°) 2015-0219 ); Grant No.: FI N° 89907; Serapis N° 201 5-0219Country: Zambia.

#### **CLARIFICATION NO. 6**

Prospective tenderers are hereby informed that the deadline for submission of the proposals is **12<sup>th</sup> July, 2024 at 10:30 hours (Zambian Local Time) as per Addendum No. 2.**

Further, prospective tenders are informed that they can obtain responses to the queries raised on the Request for Proposals on the above tender, from the Client's website at (URL): [www.rda.org.zm](http://www.rda.org.zm) or the Client's address as per the RFPs and the deadline for queries is fourteen (14) days prior to the submission deadline as per of Section 2. Instructions to Consultants (ITC). Clause 13.1.

<b>Item No.</b>	<b>Query</b>	<b>Clarifications to RFP</b>
1.	Section 2 – Instructions to Consultants Data Sheet, ITC 11.1 indicates that the “Participation of Sub-consultants, Key Experts and Non-Key Experts in more than one Proposal is permissible” but in Section 3 – Technical Proposal – Standard Forms, Form TECH-6A Statement of Exclusivity and Availability indicates that all Key Staff must complete the form which states the following: ... “hereby declare that I agree to participate exclusively with the tender” and “I understand that I am not allowed to offer my services as an expert to any other tenderer participating in this tender procedure. I am fully aware that if I do so, I will be excluded from this tender procedure, the tenders will be rejected, and I may also be subject to exclusion from other EIB tender procedures and contracts” ... Question: <b>Please confirm whether we should follow the indications from Section 2 - Data Sheet or the form from Section 3 – Standard Form.</b>	Prospective Bidders are informed as follows:  Section 2 – Instructions to Consultants Data Sheet, ITC 11.1 on “Participation of Sub-consultants, Key Experts and Non-Key Experts in more than one Proposal” and Section 3 – “”Technical Proposal – Standard Forms, Form TECH-6A Statement of Exclusivity and Availability” are two different items and requirements, and therefore the two requirements should be provided accordingly.



2.	<p>During the Pre-proposal meeting, we learnt that the Client would also require that Sub-Consultants would prove that their financial status should amount to 30% of \$3.5M to demonstrate their financial soundness. However, from the RFP, we learnt that this requirement is only required for Joint Ventures and not Sub-Consultancy. Question: <b>We would be very grateful if you can make clarifications on this matter.</b></p>	<p>Prospective Bidders are informed as follows:</p> <p>As earlier responded to: Sub-Consultants would not require to prove that their financial status should amount to 30% of \$3.5M to demonstrate their financial soundness as per the RFPs. They should only do so if they are members of a JV, Consortium or Association (JVCA).</p> <p>Evaluation of Sub-Consultants will only be considered if they are members of a JV, Consortium or Association (JVCA).</p>
3.	<p>Section 2 – Instructions to Consultants Data Sheet, ITC 21.1 indicates the Financial Capacity Evaluation Requirements where the consultants should include financial data but in Section 3 – Technical Proposal – Standard Forms in the Checklist this information is not included.</p> <p>Question: <b>We kindly request to confirm if the Financial Data is required in the Proposal.</b></p>	<p>Prospective Bidders are informed as follows:</p> <p>In accordance with Section 2. Instructions to Consultants (ITC) 21.1 information on Financial Capacity. There are no standard forms for information such as audited balance sheets, and proof of access to liquidity or line of credit.</p> <p>With regard to Financial Submissions, the forms are under Section 4. Financial Proposal – Standard Forms-FORM FIN-1 FINANCIAL PROPOSAL SUBMISSION FORM.</p>
4.	<p>The RFP state that the amount of the contracts for the experience included and the financial information of the consultant should be in Euros.</p> <p>Question: <b>Considering this is an international process, we would appreciate if you can please confirm if there is an official webpage to get the exchange rates or each consultant could use the information from national banks.</b></p>	<p>Prospective Bidders are informed as follows:</p> <p>Bidders should refer to : Section 2. Instructions to Consultants (ITC 26.1) The official source of the selling (exchange) rate is: The Bank of Zambia.</p> <p>And also to Section 8. Conditions of Contract and Contract Forms (Time Based) Clause 44.1 which provides the link for the Bank of Zambia ( <a href="https://www.boz.zm/">https://www.boz.zm/</a> )</p>
5.	<p>Under TOR's Section 18. Reporting p.128, a total of n°7 reports are presented including: Inception phase1, Inception phase2, Monthly report, Accident Health safety and Environmental Reports, Claims and Extension of Time Reports, Lessons Learnt, Report, Final Completion Report.</p> <p>Can you please confirm the number of copies for the said reports' draft and final versions and if these shall be</p>	<p>Prospective Bidders are informed as follows:</p> <p>The client has a standard number of copies to be submitted for all reports such as the, draft and final reports for the 2 lots, which will be a single report covering both lots.</p> <p>For any additional details on report submissions and specific numbers for any report, kindly refer to the TORs in the RFP.</p>



	issued for the 2 lots separately or a single report covering both lots will be acceptable?	
6.	For further notifications or clarifications, <b>please send them to our e-mail.</b>	Prospective Bidders are informed that they can obtain all responses to the queries raised on the Request for Proposals on the above tender, from the Client's website at (URL): <a href="http://www.rda.org.zm">www.rda.org.zm</a> or the Client's address as per the RFPs.

Yours Faithfully,

  
Chilufya Mwenya  
**CHIEF PROCUREMENT MANAGER**

*Issued on Friday , 28<sup>th</sup> June, 2024*